

# **TOURIST VISA REQUIREMENTS**

## **FOR VIETNAM (Single Entry) and CAMBODIA**

**Total cost - One person - \$296**

**Total cost - Two people - \$544**

Cost includes service fees, consular fees\* and **roundtrip** shipping via secure, traceable FedEx service. Please use the following link to print the pre-addressed, prepaid FedEx label: <http://returns.nrgsoft.com/genvisa.php>

For the **Overnight Return Delivery** upgrade please add an additional \$15.00 per address.

For delivery outside the **contiguous** U.S. please add an additional \$90.00.

### **Please Send to GENERATIONS VISA SERVICE: (see address below)**

- Your **SIGNED** passport: having three (3) completely blank "visa" pages & **six** months remaining validity. For help securing or renewing please contact GenVisa at 800-845-8968 for requirements and fees.
- **Three (3)** recent professional passport pictures per person (2" x 2"). Paper clip to the application forms!
- **One** completed online, printed, and **signed** application form per person. **Vietnam application must be submitted online** via the following link: <http://visa.mofa.gov.vn> by clicking on **FILL FORM**. *Signed physical copy of the application should be sent to GenVisa with the rest of the required documents* **Note: place of visa submission and collection should be VIETNAM EMBASSY IN THE UNITED STATES OF AMERICA**. For manually completed application form (ATTACHED) include **additional \$49** fee per person - application refilling fee.
- A copy **flight itinerary** or tour operator letter listing traveler's name and flight information.
- **Payment:** a check or money order payable to GenVisa in US Dollars and drawn on a US bank. Complete and return this entire form with the requested materials – use [prepaid FedEx Label](#).  
**Important:** Do not send your passport/materials more than 4 months prior to your trip date.

Visa processing generally takes about 6 weeks. If you need your passport returned **within 35 days:** add \$45 per person for expedited service, **within 21 days:** add \$90 per person for expedited service, **within 14 days:** add \$150 per person for expedited service. \***Consular fees, processing times and forms are subject to change without notice.** For current requirements, terms and conditions updated forms and fees please check at: [www.genvisa.com/globus](http://www.genvisa.com/globus), [www.genvisa.com/avalon](http://www.genvisa.com/avalon), [www.genvisa.com/cosmos](http://www.genvisa.com/cosmos) or [www.genvisa.com/monograms](http://www.genvisa.com/monograms)

## **YOUR RETURN SHIPPING ADDRESS**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Return to:  Home or  Business (recommended for security reasons) Name & c/o: \_\_\_\_\_

**EXACT** address: \_\_\_\_\_ Apt/Ste#: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date you need your passport: \_\_\_\_\_ Your E-mail address (Important): \_\_\_\_\_

Date **THIS TOUR** Departs the U.S.: \_\_\_\_\_

**Optional insurance:** \$9.00 per passport: in the unlikely event that your passport is lost or damaged in transit. This will cover your full out of pocket **direct** visa(s) and passport replacement costs up to \$2,000. Please check one of the boxes below.

**Yes**, I have added an additional \$9.00 per person for the optional insurance. [FedEx signature required upon delivery.]

**No**, I decline the optional insurance and understand that in the unlikely event my passport is lost or damaged;

Generations Visa Service liability is limited to \$100 [No signature required upon delivery]

Mail materials to:

**GENERATIONS VISA SERVICE**  
**2233 WISCONSIN AVE N.W. #405**  
**WASHINGTON D.C. 20007-4151**  
**1-800-845-8968**

**Globus Family – Vietnam SE/Cambodia**



Visa Approval/Reference Number (if any):



EMBASSY OF VIETNAM
1233 20th Street, NW, Suite 400
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293
Fax: (202) 861-0917
http://www.vietnamembassy.us

VISA APPLICATION

(FOR NON-VIETNAMESE PASSPORT HOLDERS)

01 Photo (2 inches x 2 inches)
Glued photo here
01 additional photo stapled to this form for a loose-leaf visa request

1. Name (in block letters):

Family name First name Middle name

2. Date of birth: Date / Month / Year

3. Male: [ ] Female [ ]

4. Place of birth:

5. Nationality at birth:

Nationality at present:

6. Passport number:

Date of issue:

Date of expiry:

7. Profession:

Place of employment:

Telephone (Office):

8. Present mailing address: (P.O Box Not Accepted for USPS express mail)

\* Email :

\* Telephone :

9. Purpose of visit to Vietnam:

TOURISM

10. Name, address of your contact (sponsor, host, hotel...) in Vietnam (if any)

PREPAID TOUR WITH GLOBUS FAMILY OF BRANDS

11. Proposed date of entry:

Date / Month / Year

Proposed date of exit:

Date / Month / Year

12. Requesting a visa good for:

Times of entries:

- Single (one time) visit [x]

- Multiple visits [ ]

Length of stay:

- One month [x]

- 03 months [ ]

- Less than 6 Months (with an approval only) [ ]

- Up to one year (with an approval only) [ ]

I solemnly declare that the statements made in this application are true and correct.

Date:

Signature of Applicant

Check list: Before submitting, make sure you have included:

[ ] Original Passport (for a visa sticker request); or [ ] Passport copy (front photo page, for a loose-leaf visa request)

[ ] Completed and signed Application with One Photo glued or stapled;

\* Required for further contact





# Smart Traveler Enrollment Program

“Stay Informed, Stay Connected, Stay Safe!”

For a nominal fee Generations Visa Service will register you and your travel details with the nearest U.S. Embassy or Consulate in the countries you are visiting. This registration allows the US government to efficiently safeguard its citizens while overseas.

### Benefits of Enrolling in Smart Traveler Enrollment Program:

- Receive important information from the Embassy about up-to-the-minute safety conditions in your destination country, helping you make informed decisions about your travel plans.
- Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- Help family and friends get in touch with you in the case of an emergency.

### Personal Information (Please fill out legibly in block letters)

Traveler #1’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY):
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P _____
Email Address*:
Phone Number:

Traveler #2’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY):
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P _____
Email Address*:
Phone Number:

\*Email addresses will not be used for solicitation purposes

### Travel Information

<b>Country #1:</b>
Approx. Date of Entry (MM/DD/YYYY):
Approx. Date of Exit (MM/DD/YYYY):
Name and Address of the first hotel:
Name of the Tour Operator: Globus Family
(866) 755-8581

<b>Country #2 (if applicable):</b>
Approx. Date of Entry (MM/DD/YYYY):
Approx. Date of Exit (MM/DD/YYYY):
Name and Address of the first hotel:
Name of the Tour Operator: Globus Family
(866) 755-8581

Yes, please enroll me in Smart Traveler Program. I have added an additional \$15.00 per person for this service. Please include STEP enrollment fees in the total payment for visa processing.

**Please note: If you receive an email confirmation from the Department of State titled “Smart Traveler Enrollment Program Invitation,” one of our agents has enrolled you in the Program with the information provided. No further action is necessary on your part.**