

# TOURIST VISA REQUIREMENTS

## FOR VIETNAM (Single Entry)

Consular fee: \$ 70 p/person  
GenVisa service fee: \$ 49 p/person  
Roundtrip FedEx fee: \$ 48 p/address  
**Total Cost: \$167 One Person**

Consular fee: \$ 70 p/person  
GenVisa service fee: \$ 49 p/person  
Roundtrip FedEx fee: \$ 48 p/address  
**Total Cost: \$286 Two People**

Cost includes service fees, consular fees\* and **roundtrip** shipping via secure, traceable FedEx service. Please use the following link to print the pre-addressed, prepaid FedEx label: <http://returns.nrgsoft.com/genvisa.php>

For the **Overnight Return Delivery** upgrade please add an additional \$15.00 per address.

For delivery outside the **contiguous** U.S. please add an additional \$90.00.

### **Please Send to GENERATIONS VISA SERVICE: (see address below)**

- Your **SIGNED** passport: having one completely blank "visa" page & **six** months remaining validity. If you need help securing or updating your passport, please contact GenVisa at 1-800-845-8968.
- **One** recent professional passport picture per person stapled to the application form (approx. 2"x2").
- **One** completed online, printed and **signed** application form per person. **Vietnam application must be submitted online** via the following link: <http://visa.mofa.gov.vn> by clicking on **FILL FORM**. *Signed physical copy of the application should be sent to GenVisa with the rest of the required documents* **Note: place of visa submission and collection should be VIETNAM EMBASSY IN THE UNITED STATES OF AMERICA.** For **manually completed application** form (ATTACHED) include **additional \$49** fee per person - application refilling fee.
- **Payment:** a check or money order payable to **GenVisa** in US Dollars and drawn on a US bank. Complete and return this entire form with the requested materials – use [prepaid FedEx Label](#).  
**Important: Do not** send your passport/materials more than 4 months prior to your trip date.

Visa processing generally takes 3-4 weeks. If you need your passport returned **within 21 days:** add \$45 per person for expedited service, **within 14 days:** add \$65 per person for expedited service, **within 7 days:** add \$85 per person for expedited service. \***Consular fees, processing times and forms are subject to change without notice.** For terms and conditions, current requirements, processing times, updated forms and fees please check online at [www.genvisa.com/gate1](http://www.genvisa.com/gate1)

## **YOUR RETURN SHIPPING ADDRESS**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Return to:  Home or  Business (**recommended for security reasons**) Name & c/o: \_\_\_\_\_

**EXACT** address: \_\_\_\_\_ Apt/Ste#: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date you need your passport: \_\_\_\_\_ Your E-mail address (**Important**): \_\_\_\_\_

Departure Date from the US \_\_\_\_\_

**Optional insurance:** \$9.00 per passport: in the unlikely event that your passport is lost or damaged in transit. This will cover your full out of pocket **direct** visa(s) and passport replacement costs up to \$2,000. Please check one of the boxes below.

**Yes**, I have added an additional \$9.00 per person for the optional insurance. [FedEx signature required upon delivery.]

**No**, I decline the optional insurance and understand that in the unlikely event my passport is lost or damaged;

Generations Visa Service liability is limited to \$100 [No signature required upon delivery]

Mail materials to:

**GENERATIONS VISA SERVICE**  
2233 WISCONSIN AVE N.W. #405  
WASHINGTON D.C. 20007-4151  
1-800-845-8968



**Gate 1 – Vietnam**

**GEN**ERATIONS  
**VISA SERVICE**

Visa Approval/Reference Number (if any):



EMBASSY OF VIETNAM  
1233 20<sup>th</sup> Street, NW, Suite 400  
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293  
Fax: (202) 861-0917  
<http://www.vietnamembassy.us>

VISA  
APPLICATION

(FOR NON-VIETNAMESE  
PASSPORT HOLDERS)

**01 Photo**  
**(2 inches x 2 inches)**  
**Glued photo here**  
**01 additional photo**  
**stapled to this form for a**  
**loose -leaf visa request**

1. Name (in block letters):

.....  
*Family name                      First name                      Middle name*

2. Date of birth:...../...../.....  
*Date / Month / Year*

3. Male:                       Female

4. Place of birth:.....

5. Nationality at birth:.....  
Nationality at present:.....

6. Passport number:.....  
Date of issue:.....  
Date of expiry:.....

7. Profession:.....  
Place of employment:.....

Telephone (Office):.....

8. Present mailing address: (P.O Box Not Accepted)

.....  
.....  
.....

Telephone (Home):.....

9. Purpose of visit to Vietnam:

.....  
.....

10. Name, address of your contact (sponsor, host, hotel...) in Vietnam (if any)

.....  
.....  
.....  
.....

11. Proposed date of entry:

...../...../.....  
*Date / Month / Year*

Proposed date of exit:

...../...../.....  
*Date / Month / Year*

12. Requesting a visa good for:

- Times of entries:
  - Single (one time) visit
  - Multiple visits
- Length of stay:
  - One month
  - 03 months
  - Less than 6 Months (with an approval only)
  - Up to one year (with an approval only)

I solemnly declare that the statements made in this application are true and correct.

Date:.....  
Signature of Applicant .....

Check list: Before submitting, make sure you have included:

- Original Passport (for a visa sticker request);
- Completed and signed Application with One Photo glued or stapled;
- Visa Fee



# Smart Traveler Enrollment Program

**“Stay Informed, Stay Connected, Stay Safe!”**

**For a nominal fee Generations Visa Service will register you and your travel details with the nearest U.S. Embassy or Consulate in the countries you are visiting. This registration allows the US government to efficiently safeguard its citizens while overseas.**

### **Benefits of Enrolling in Smart Traveler Enrollment Program:**

- Receive important information from the Embassy about up-to-the-minute safety conditions in your destination country, helping you make informed decisions about your travel plans.
- Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- Help family and friends get in touch with you in the case of an emergency.

### **Personal Information (Please fill out legibly in block letters)**

Traveler #1’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY):    /    /
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P_____
Email Address*:
Phone Number:

Traveler #2’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY):    /    /
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P_____
Email Address*:
Phone Number:

\*Email addresses will not be used for solicitation purposes

### **Travel Information**

<b>Country #1:</b>
Approx. Date of Entry (MM/DD/YYYY):    /    /
Approx. Date of Exit (MM/DD/YYYY):    /    /
Name and Address of the first hotel:
Name of the Tour Operator: Gate1 Travel
Contact in Country, if known (phone or email):
800-682-3333

<b>Country #2 (if applicable):</b>
Approx. Date of Entry (MM/DD/YYYY):    /    /
Approx. Date of Exit (MM/DD/YYYY):    /    /
Name and Address of the first hotel:
Name of the Tour Operator: Gate1 Travel
Contact in Country, if known (phone or email):
800-682-3333

**Yes**, please enroll me in Smart Traveler Program. I have added an additional **\$15.00 per person** for this service. Please include STEP enrollment fees in the total payment for visa processing.

**PLEASE NOTE: If you receive an email confirmation from the Department of State titled “Smart Traveler Enrollment Program Invitation,” one of our agents has enrolled you in the Program with the information provided. No further action is required on your part.**