

TOURIST VISA REQUIREMENTS:

Ghana Single Entry Label Visa, Benin and Togo E-visas

Government Fees:	- \$242	Government Fees:	- \$444
Discounted GenVisa fee \$59 x 3:	- \$177	Discounted GenVisa fees:	- \$354
Ghana WG application transcribing fee:	- \$ 60	Ghana WG application transcribing fees:	- \$120
<u>Return Shipping via FedEx:</u>	<u>- \$ 48</u>	<u>Return Shipping via FedEx:</u>	<u>- \$ 48</u>
Total Cost for one person :	- \$527	Total Cost for two people :	- \$966

Please Send to GENERATIONS VISA SERVICE: (see address below)

- **Your actual signed passport:** having two blank "visa" pages & six months remaining validity beyond the travel date. For help renewing your passport contact GenVisa at (800) 845-8968 for requirements and fees.
- **Two (2) High Resolution Passport Photos:** 2"x 2", taken within 6 months on white background without any shadows – front view, no smiling, and no glasses. **No homemade photos, please!**
- **One completed and signed visa application form** per person (attached). Due to the complexity of the online Ghana application system, applicants are required to use GenVisa White Glove Service.
- **Copy of the most recent Bank Statement** in each traveler's name.
- **Hotel Accommodation confirmation.**
- **Copy of flight and tour itinerary - Gate 1 invoice,** showing travel dates arrival points for each passenger.
- A photocopy of each applicant's **International Certificate of Vaccination for Yellow Fever.**
- **Payment:** a check or money order payable to GenVisa in US Dollars and drawn on a US bank.

Complete and return this entire form with the requested materials – use secure traceable delivery.

Important: Do not send your passport/materials more than 3 months prior to your departure date.

Visa processing generally takes up to 30 days. If you need your Visa returned **within 21 days:** add **\$255 per person** for expedited service. ***Consular fees, processing times and forms are subject to change without notice.** For current requirements, terms and conditions, updated forms and fees please check at: www.genvisa.com/gate1

YOUR CONTACT INFORMATION

Last Name: _____ First Name: _____

Last Name: _____ First Name: _____

Return to: Home or Business Name & c/o: _____

EXACT address: _____ Apt/Ste#: _____ Phone: _____

City: _____ State: _____ Zip Code: _____

Date you need your Visa: _____ Date you depart the U.S.: _____ Date you enter Ghana: _____

Your E-mail address (Important): _____ (please write in block letters)

Optional insurance: \$12 per passport: in the unlikely event that your passport is lost or damaged in transit. This will cover your full out of pocket **direct** visa(s) and passport replacement costs up to \$2,000. **Please check one of the boxes below.**

Yes, I have added an additional \$12 per person for the optional insurance. [FedEx signature required upon delivery]

No, I decline the optional insurance and understand that in the unlikely event my passport is lost or damaged; Generations Visa Service liability is limited to \$100 [No signature required upon delivery].

Mail materials to:

GENERATIONS VISA SERVICE
5335 WISCONSIN AVE N.W. #380
WASHINGTON D.C. 20015-2030
1-800-845-8968

Gate1 – Ghana, Benin and Togo



Ghana Visa Request Form

Each applicant must have his or her own request form. Failure to provide accurate and complete information will result in delays, additional processing fees, and possible rejection of visa.

PERSONAL INFORMATION	
Surname:	
First Name:	
Middle Name:	
Previous/Maiden Name:	
Gender: Male Female	
Date of Birth (MM/DD/YYYY):	
Place of Birth (City, State, Country):	
Nationality at Birth:	
Marital Status: Single Married Widowed Divorced	
Full Physical Address:	
City, State, Zip Code:	
Phone Number:	
Email Address:	
Occupation (If you are currently working/in school, provide name, full address, phone number of business/school and your work email):	

TRIP INFORMATION

Date of Departure from US:

Arrival Date in Ghana:

Departure Date from Ghana:

Duration of Stay (in days):

Place of Stay in Ghana (hotel/ship name):

HOST INFORMATION IN GHANA

Full Name:

Full Address:

Phone Number:

Mobile Number:

Email Address:

PREVIOUS TRAVEL

Have you ever visited Ghana before? Provide details (date of last visit & accommodation information):

Signature:

Date:

EMBASSY OF THE REPUBLIC OF TOGO

2208 Massachusetts Avenue, NW,

Washington DC 2008

Phone: 202-234-4212

Fax: 202-232-3190



For Official Use:

Visa #:
Type of Visa:
Date of Issue:
Charges:
Signature of Issuing officer:

APPLICATION FOR REPUBLIC OF TOGO ENTRY PERMIT / VISA

1.(a) Applicant Surname: _____ Applicant First names: _____

Previous names (if applicable): _____

b. Date of Birth: _____ c. Place of Birth: _____

d. Nationality / Current Citizenship: _____ e. Former Nationality (if any) _____

f. Other citizenships held/ previous citizenships: _____

g. Passport date of issue: _____ h. Passport Place of issue: _____

i. Passport Number: _____ j. Passport date of expiration: _____

2. Current Profession or Occupation: _____

3(a). Business address / phone / fax / e mail: _____

3(b). Residential address / phone / fax / e mail: _____

4. Proposed date of Departure: _____ 5. Traveling by: Air Sea Land

Is applicant in possession of a return ticket? Ticket issuer & number:

6. Purpose of journey: Business Tourism Employment Official

7. Names and addresses of two references:

(i) _____

(ii) _____

8. If for employment, name and address of employer: _____

9. Duration of stay: _____ 10. Date of last visit: _____

11. Applicant signature: _____ Date: _____

REPUBLIQUE DU BENIN

AMBASSADE DU BENIN AUX ETATS-UNIS D'AMERIQUE
EMBASSY OF THE REPUBLIC OF BENIN
2124 Kalorama Road N.W.
Washington, D.C. 20008

DEMANDE DE VISA
APPLICATION FOR VISA



Nom (en capitales) _____
Surname (in capitals)

Née : _____
(Nom de jeune fille – Maden Name)

Prénoms : _____
First names (in small letters)

Né le _____ à _____
Born on _____ at _____

Nationalité _____ D'origine : _____
at birth
Nationality _____ actuelle : _____
present

Situation de famille : _____ Enfants : Nombre _____ Ages _____
Married or single Number of children Ages

Résidence (adresses exacte) _____
Present address in full

Téléphone _____
Phone

Profession: _____
Occupation

Situation militaire : _____
Military service status

Passport N° _____

Délivrée le _____
issued on

Par : _____
By

Valable jusqu'au _____
Valid until

Transit à destination de : _____
Transit en route to
Avec arrêt de : _____ jours
With a stay of

Nature et durée du visa sollicité :

(Le cadre ci-contre doit être rempli par le
demandeur qui rayera les mentions inutiles)
Type and validity of visa requested :
(The space opposite should be filled in)

SEJOUR DE : _____ jours
STAY OF _____ days

_____ mois
months

- () unique
() multiple

Motifs du voyage : _____
Reason for journey

Avez-vous déjà résidé en République du Bénin pendant plus de trois mois sans interruption ? _____
Have you already resided in the Republic of Benin for more than three months continuously?

Précisez à quelle date: _____
When (give exact date) :

Attaches familiales en République du Bénin (adresses exactes) rue et n° _____
Have you any relations in the Republic of Benin (give full addresses, including street and street number

Références dans le pays de résidence (adresse) : _____
Reference in the country of residence (give full address)

Indication précise du lieu d'entrée en République du Bénin : _____
State exact point of entry into the Republic of Benin

Indication de vos adresses exactes en République du Bénin pendant que vous y séjournerez _____
State your full address, during your stay in the Republic of Benin

Comptez-vous installer en République du Bénin un Commerce ou une Industrie ? _____
Do you intend to establish a business or a factory in the Republic of Benin?

Où comptez-vous vous rendre en sortant de la République du Bénin ? _____
Where do you intend to go upon your departure from the Republic of Benin?

Je déclare avoir donné des réponses exactes et complètes à toutes les questions de la présente demande.
I declare that I have answered all required questions in this application fully and truthfully.

Signature du requérant
Signature of Applicant

Date



LIFETIME US PASSPORT REPLACEMENT INSURANCE FOR \$29.99 PER PERSON

This affordable passport replacement program offers **expedited** replacement of your lost, stolen, or damaged US passport— **up to \$399 in replacement service fees**. Upon receipt of your claim, we will arrange for the fastest available turnaround to process your passport replacement application under specific circumstances.

By enrolling, you agree to the following:

- ✓ GenVisa will waive its expedited processing fees. You are responsible for applicable Government and shipping fees only.
- ✓ GenVisa will select the fastest available processing speed based on your scheduled departure date.
- ✓ Coverage does not include replacement of expired passports, passports that ran out of visa pages, name changes, or valid travel visas.
- ✓ Coverage cannot exceed our service fee for an EMERGENCY passport at the time of the claim.

Insurance coverage excludes:

- ✓ Replacement of expired passports, passports that ran out of visa pages. name changes, or valid travel visas.
- ✓ Replacement of lost, stolen, or damaged passports while outside the United States and its territories. Should that happen, you must apply in person at the nearest US Embassy for an emergency passport.

To make a claim, please call (800) 845-8968 or email us at info@genvisa.com.

Optional LIFETIME Passport Replacement insurance: \$29.99 per passport.

In the unlikely event that your passport is lost or damaged, Genvisa will arrange for expedited passport replacement in the United States.

Please choose one of the boxes below.

No, I decline the Lifetime Passport Replacement insurance.

Yes, I have added an additional \$29.99 per person for the Lifetime Passport Replacement insurance. **Please include insurance fees in the total payment for visa processing.**

Name and Signature: _____ Date: _____

Name and Signature: _____ Date: _____



Smart Traveler Enrollment Program

“Stay Informed, Stay Connected, Stay Safe!”

For a nominal fee Generations Visa Service will register you and your travel details with the nearest U.S. Embassy or Consulate in the countries you are visiting. This registration allows the US government to efficiently safeguard its citizens while overseas.

Benefits of Enrolling in Smart Traveler Enrollment Program:

- Receive important information from the Embassy about up-to-the-minute safety conditions in your destination country, helping you make informed decisions about your travel plans.
- Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- Help family and friends get in touch with you in the case of an emergency.

Personal Information (Please fill out legibly in block letters)

Traveler #1’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY): / /
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P_____
Email Address*:
Phone Number:

Traveler #2’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY): / /
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P_____
Email Address*:
Phone Number:

***Email addresses will not be used for solicitation purposes**

Travel Information

Country #1:
Approx. Date of Entry (MM/DD/YYYY): / /
Approx. Date of Exit (MM/DD/YYYY): / /
Name and Address of the first hotel:
Name of the Tour Operator: Gate1 Travel
Contact in Country, if known (phone or email):

Country #2 (if applicable):
Approx. Date of Entry (MM/DD/YYYY): / /
Approx. Date of Exit (MM/DD/YYYY): / /
Name and Address of the first hotel:
Name of the Tour Operator: Gate1 Travel
Contact in Country, if known (phone or email):

Yes, please enroll me in Smart Traveler Program. I have added an additional **\$15.00 per person** for this service. **Please include STEP enrollment fees in the total payment for visa processing.**

PLEASE NOTE: If you receive an email confirmation from the Department of State titled “Smart Traveler Enrollment Program Invitation,” one of our agents has enrolled you in the Program with the information provided. No further action is required on your part.